

**Town of Londonderry, Vermont
Selectboard**

Meeting Minutes
Monday, October 20, 2025, 6 PM
100 Old School Street, South Londonderry, VT 05155

Board members present: James Ameden, Jr., Thomas Cavanagh, Martha Dale, and Taylor Prouty.

Board members absent: Jim Fleming.

Town Officials: Aileen Tulloch, Town Administrator; Sally Hespe, Selectboard Note Taker; Liam Elio, Mountain Towns Recreation Director.

Others in Attendance: Matt Brades and Kate Fellows, Fourth Corner Foundation; Chris Blackey; Pamela Spaulding; and Amanda Fouda, GNAT Videographer.

1. Call Regular Meeting to Order

Chair Tom Cavanagh called the Selectboard meeting to order at 6:00 p.m.

2. Additions or Deletions to the Agenda [1 VSA 312(d)(3)(A)]

Agenda was amended to reflect correct spelling "Liam Elio".

3. Minutes Approval – Meeting(s) of 10/6/2025

James Ameden moved to approve the minutes of the Selectboard meetings of 10/6/2025, seconded by Taylor Prouty. The motion passed unanimously.

4. Selectboard Pay Orders

Martha Dale moved to approve the pay orders for payroll and accounts payable, seconded by James Ameden. The motion passed unanimously.

5. Announcements/Correspondence

The following announcements were made by Town Administrator Aileen Tulloch:

- Attended Town Fair in South Burlington last week. Keynote Speaker was Tami Pyfer, cofounder of the [Dignity Index](#), a tool to measure respectful engagement. Martha Dale suggested the Selectboard should post the index and endorse. There was also De-escalation Training by Morning Fox, Vermont Department of Mental Health.
- The website has been migrated. Town staff will work on cleaning up pages and move over when ready, with a target date of October 31st.

The following correspondence can be found in the meeting packet:

- Email and letter from Matt Bachler, Senior Planner, Windham Regional Commission. ACT 181 made substantial changes to Act 250, and the WRC is beginning the process of working with member towns to update the Windham Regional Plan.
- An Open House at the renovated town offices will be held Friday, October 24, from 3 – 6 p.m. with cookies. Members of the Selectboard, committees, renovation team, and Rep. Chris Morrow will be attending.

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- Two sessions by the Strategy for a Resilient Vermont will be held online for residents to learn about the Resilience Implementation Strategy's approach to making Vermont resilient to increasing climate hazards.
- Email from Meg Staloff, Brattleboro Development Credit Corporation, with invitation to the next Southern VT Municipal Leaders Network Event on December 2nd in Wilmington. One of the topics for discussion will be the Community and Housing Infrastructure Program (CHIP).

6. Visitors and Concerned Citizens

None.

7. Town Officials Business

a. Town Hall Renovation Committee

i. Member Appointment (Liam Elio, Recreation Director)

James Ameden moved to appoint Liam Elio as a Representative to the Town Hall Renovation Committee, seconded by Martha Dale. The motion passed unanimously.

b. Development Review Board

i. Member Re-Appointments: 1) Christopher Laselle, 2) Richard Phelan and 3) Robert Trask

Martha Dale moved to appoint Christopher Laselle, Richard Phelan, and Robert Trask as Representatives to the Development Review Board for a term of three years, seconded by James Ameden. The motion passed unanimously.

8. Transfer Station/Solid Waste Management

a. Updates

None.

b. Fourth Corner Recycling Request (Kate Fellows)

The Fourth Corner Foundation asked to make a one-time annual donation to the Town of Londonderry Transfer Station for use of the recycling program instead of purchasing punch cards. John Hurd, Solid Waste Manager, will coordinate process with the Foundation.

Taylor Prouty moved to approve a one annual time donation by Fourth Corner Foundation for recycling in lieu of Transfer Station punch cards, seconded by James Ameden. The motion passed unanimously.

c. 1st Baptist Church Tire Exemption Request

Chris Blackey informed the Selectboard that the church is in the last phase of purchasing the Melendy house. They plan to take it down and make green space and some parking. In walking through the building, they found about 40-50 tires and are requesting a waiver for disposal fees.

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James Ameden moved to exempt 1st Baptist Church from the \$4.00 per tire Transfer Station fees, seconded by Taylor Prouty. The motion passed unanimously.

9. Roads and Bridges

a. Updates

- Paving is complete around town, including Winhall Hollow and Landgrove Roads.
- Shouldering began today on the southbound lane of Winhall Hollow Rd.
- Under the Mountain Rd. work is continuing with culverts and then top coating. Beware of low spots and bumps.
- Rhinehart Rd. culvert is done except guard rails.
- One tree trimming project remains on Hell's Peak Rd.

b. Halloween Road Closure modification request (Chris Blackey)

Chris Blackey expressed concern that one lane of traffic would be open Halloween from Main Street to Town Hall. He requested both lanes close and he would inform affected neighbors the road would shut down from 5 until 6:45 p.m. Signs would also be posted about road closure. The Town Administrator will call the sheriff's office and the parks department will help with traffic.

Taylor Prouty moved to approve the extension of the road closure to include Main St. and Middletown Rd. from 5 – 7 p.m. on October 31st, seconded by James Ameden. The motion passed unanimously.

c. Review and approve FY26 Grants in Aid Agreement

This agreement is for 2026. A project hasn't been identified yet.

Martha Dale moved 1) approve the FY26 Grants in Aid Agreement and 2) authorize the Town Administrator to execute any and all documents to secure the grant on behalf of the Town. seconded by James Ameden. The motion passed unanimously.

d. Letter of Support for Additional TAP Grant

The Spring Hill Culvert project is moving along. There is an opportunity to apply for another \$300,000 for the project and necessitates a letter of support from the Select Board.

James Ameden moved to 1) approve the letter of support for Additional TAP Grant funding for the Spring Hill Road Culvert Project, and 2) to authorize the Chair to sign on behalf of the Board, seconded by Martha Dale. The motion passed unanimously.

10. Old Business

None.

11. New Business

a. Town Hall Facilities Use Request (SevEds)

Taylor Prouty moved to authorize the use of the Town Hall for a GROW Grantee meeting

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on 12/10/2025, and to authorize the Town Administrator to sign the facility use agreement on behalf of the Town., seconded by James Ameden. The motion passed unanimously.

12. Executive Session – The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3) (Town Administrator 6 month review)

Taylor Prouty moved to enter executive session under 1 V.S.A. 313 (a)(3) – The appointment or employment or evaluation of a public officer or employee, and to invite the Town Administrator to attend the executive session, seconded by James Ameden. The motion passed unanimously.

Entered Executive Session at 6:42 p.m.

Exited Executive Session at 7:05 p.m.

13. Adjourn

James Ameden Jr moved to adjourn the meeting, seconded by Marth Dale. The motion passed unanimously.

The meeting adjourned at 7:06 PM.

Respectfully Submitted,

Sally Hespe, Town Minute Taker

Approved

LONDONDERRY SELECTBOARD

Thomas Cavanagh, Chair